

# CODE OF PASTORAL CONDUCT AND ACCOUNTABILITY FOR CHILDREN

The Diocese of Calgary requires completion of this form for any person under fifteen years of age who will volunteer with the parish. The Diocese, along with your parish thank you for your offer of service. As a minor yourself, it is important that you follow certain rules and guidelines, both for your protection and for the protection of those to whom you minister. The Diocese and your parish take the issue of misconduct very seriously. Any instances of misconduct will be evaluated carefully, and it is very important that you report any instances of misconduct or concern that you see to the adult in charge of your area of service.

## General Conduct for Child Volunteers

1. Attend as scheduled and be punctual.
2. Perform duties and responsibilities safely and effectively.
3. Be courteous and cooperative in your relations with parishioners.
4. Do not use inappropriate language or jokes while volunteering. Never make fun of or put down anyone.
5. Be both physically and mentally present while you are volunteering. Do not use your cell phone or other electronics unless it is an emergency.
6. Avoid situations where you are alone with an adult or another child at church activities.
7. If you suspect that another child is being harmed, report this to the adult in charge of your ministry immediately.

The parish is grateful for the service that you provide and wants to help you provide it in a manner that is safe for you and for the people you serve. Whenever you have questions or whenever you are uncertain about what is required, ask the adult supervisor with whom you work or volunteer.

## Agreement to the Code of Conduct for Children

- I promise to follow faithfully the rules and guidelines in the Diocese of Calgary's *Code of Conduct and Accountability for Children* as a condition of my providing services to the parish.
- I understand that any action inconsistent with this Code or any failure to act mandated by the Code may result in my removal from my position of volunteering within the parish.

- I further understand that I may, as a condition of continuing in my position, be required to participate in education and training provided by the parish or diocese.

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Printed Name of Child

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Primary Phone Number

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Signature of Child

I am the parent/legal guardian of \_\_\_\_\_. I have received and support the Diocese of Calgary's Code of Conduct and Accountability for Children and have reviewed it with my son/daughter. I understand that the parish has a responsibility to provide a safe environment for all its young people. I understand that my son/daughter will need to receive training to qualify to perform the service that is assigned. I certify that I am not aware of any problem with or past conduct on the part of my child which indicates, to any degree, that my child may pose a risk of harm to himself/herself or to others with whom my child may interact as a volunteer/worker with the Diocese. I understand that the Diocese retains the right, in its sole discretion, to determine whether my child may perform service for the Diocese.

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Printed Name of Parent/Legal Guardian

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Signature of Parent/Legal Guardian

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Date

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Primary Phone Number